

ORANGE COUNTY REGIONAL HISTORY CENTER

Summer Camp Youth Volunteer

The Youth Volunteer for The Orange County Regional History Center supports the Education Department activities and staff in achieving established organizational goals. This position is responsible for successfully supporting a range of activities required to support summer camp needs. Youth Volunteers are ambassadors of the museum and its mission. They are colleagues of the museum staff. Youth Volunteers support the History Center's goals with education and community service.

REPORTS TO: Diane Masciale, Volunteer/Intern Coordinator

DUTIES AND RESPONSIBILITIES:

Assist teacher and children with camp crafts, activities, breaks, and classroom organization
Follow all classroom rules and model correct behavior
Respect the unique needs of students
Complete other duties/task/responsibilities as assigned by Volunteer/Intern Coordinator
Complete camp evaluation in order to provide feedback for improvement
Commit to volunteering 2 full weeks of summer camp, Monday – Friday, 7:30am – 4:30pm

REQUIRED KNOWLEDGE, SKILLS, AND PERSONAL QUALIFICATIONS:

Minimum Age 15 years completed 9th grade
Ability to work effectively with groups
Great oral communication skills
Excellent customer service skills
Demonstrate knowledge and good judgment in character
Previous experience with children helpful, but not required

The above description and qualifications are not all-inclusive and represents a majority of the key responsibilities of this position. Other duties may be assigned in the course of the summer camp as required to fulfill the directives of the Education Department and strategic plan or as designated by executive staff. Work environment is primarily in the classrooms of the museum.

*Final Candidates must pass a background check, must live and be able to work in the United States.

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www.thehistorycenter.org