



## Reservation Form for School Field Trips

Today's date \_\_\_\_\_

School or organization \_\_\_\_\_

Contact person \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

County \_\_\_\_\_

Please indicate: Guided school tour \_\_\_\_ Self-guided tour \_\_\_\_

Total number of students \_\_\_\_\_ Grade: \_\_\_\_\_

Our maximum is 150 students. For larger groups, please schedule a 2nd day:

Desired date:  
1st choice \_\_\_\_\_  
2nd choice: \_\_\_\_\_  
3rd choice: \_\_\_\_\_

Second date:  
1st choice \_\_\_\_\_  
2nd choice: \_\_\_\_\_  
3rd choice: \_\_\_\_\_

**Guided tours** are \$7 per student (minimum 10 students). Teachers are free. One chaperone is free per 10 students. Additional chaperones are \$5.

**Self-guided tours** are \$5.50 per student. Teachers are free. One chaperone is free per ten students. Additional chaperones are \$5.

Programs begin at 10 a.m. If you need a different starting time, please indicate here:  
\_\_\_\_\_.

Please return this form as soon as possible to Cynthia Tomerlin in our Education Department at [Cynthia.Tomerlin@ocfl.net](mailto:Cynthia.Tomerlin@ocfl.net). Upon receipt of the form, you'll receive a confirmation of your program, along with details for a successful field trip. This information will be sent to the email you provided above.

**Questions? Please call 407-386-8556 or email [Cynthia.Tomerlin@ocfl.net](mailto:Cynthia.Tomerlin@ocfl.net)**