



ORANGE COUNTY REGIONAL HISTORY CENTER

Summer Camp Youth Volunteer

Summer camp youth volunteers for the Orange County Regional History Center support the activities and staff of the Education Department in achieving established organizational goals. This position is responsible for successfully performing a range of activities required to support summer camp needs. Youth volunteers are ambassadors of the museum and its mission. They are colleagues of the museum staff. Youth volunteers support the History Center's goals with education and community service.

Reports to: Diane Masciale, the History Center's volunteer/intern coordinator

Duties and Responsibilities

- Assist teacher and children with camp crafts, activities, breaks, and classroom organization
- Follow all classroom rules and set good examples
- Respect the unique needs of students
- Complete other duties/task/responsibilities as assigned by the volunteer/intern coordinator
- Complete camp evaluation provided by the volunteer/intern coordinator
- Commit to volunteering for two full weeks of camp, Monday – Friday, 7:30a.m. – 4:30 p.m.

Required Knowledge, Skills, and Personal Qualifications

- Minimum age 15 years, completed 9th grade
- Ability to work effectively with groups
- Great oral communication skills
- Excellent customer service skills
- Demonstrate knowledge and good judgment in character
- Previous experience with children helpful, but not required

The above description and qualifications are not all-inclusive and represent a majority of the key responsibilities of this position. Other duties may be assigned in the course of the summer camp as required to fulfill the directives of the Education Department or as designated by executive staff. The work environment is primarily in the classrooms of the museum.

Those under the age of 18 must obtain parental permission before volunteering at the History Center. Please check with the volunteer/intern coordinator for our Youth Volunteer Policies.

65 E. Central Blvd. • Orlando, FL 32801 • 407-836-8500 • thehistorycenter.org