

ORANGE COUNTY REGIONAL
HISTORY CENTER

DOWNTOWN ORLANDO



HERstory: Women in History Internship

In honor of Jeanne Edge Evans & Bickley Wilson

The HERstory Intern will work within the Education Department of the Orange County Regional History Center (OCRHC) to uncover and bring visibility to the important roles and contributions of women throughout Central Florida's history. The intern must possess a strong interest in seeking valuable museum experience, researching diverse women's stories, and engaging with the public. Projects will be guided by current staff priorities, preferences, and deadlines within the museum's education department. Interns will work onsite at the museum and directly with the public, including adults and children. This internship will offer a stipend of \$2,400 to help defray the cost of living, in Orlando, Florida, and will be paid bi-weekly based on hours contributed.

Timeline: This onsite internship takes place during the 2022 fall semester. The anticipated length of this internship is 6 to 14 weeks and can be full-time or part-time, with a minimum of 160 total hours required, and a 12-hour minimum per week falling between Monday to Friday, or when the internship supervisor is available.

Academic Credit: OCRHC does not award academic credit, although interns may receive program or course credit for this experience if approved by their educational institution. Interns are responsible for providing all documentation, requirements, and evaluation materials to their supervising curator at the beginning of the internship. OCRHC and staff reserve the right to refuse or terminate interns who do not meet the minimum requirements for the position at any point during the program which may result in incomplete course credits.

Eligibility:

- OCRHC aims to help diversify the museum field by providing guided learning opportunities to individuals from varied economic, ethnic, cultural, social, and educational backgrounds. All individuals are welcome to apply.
- Applicants should have completed at least their junior year of undergraduate study, be a graduate student, or have recently graduated from a related degree program at a college or university. Individuals who feel they have equitable experience or interest in place of these credentials are encouraged to apply.

65 E. Central Blvd., Orlando, FL 32801 • (407) 836-8500 •

www.thehistorycenter.org

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- Applicants must be interested in pursuing a career in museums, public history, history, public administration, education, or a related area.

Qualifications:

- Excellent written and verbal communication skills
- Basic research skills
- Pursuing a career in museums or related field preferred
- Interest or experience in developing educational content preferred

Application Requirements:

- Submit a response to the following prompt:

The History Center’s mission is “to serve as the gateway for community engagement, education, and inspiration.” Choose a woman in history you feel exemplifies this mission, briefly explain why, and share an idea for an innovative experience, program, or activity you might design to help museum visitors learn about and be able to engage with her story.

Essays should be no more than 1,000 words.

If you would like to choose a woman from Central Florida history, information about topics covered in the History Center’s permanent exhibitions can be found here:

<https://www.thehistorycenter.org/exhibits/> and the museum’s online collection may be accessed here: <https://www.thehistorycenter.org/collections/>. Citations or a list of resources used for research or for the activity are encouraged.

- Include a resume with a cover letter detailing how this internship fits into your academic and/or career goals
- Provide two references, along with their contact information and relationship to you

Application packages are due by April 30, 2022. Please send to Shannon.Elliston@ocfl.net.