

ORANGE COUNTY REGIONAL
HISTORY CENTER

DOWNTOWN ORLANDO

TheHistoryCenter.org

her *Story*

WOMEN IN HISTORY
INTERNSHIP

in honor of
Jeanne Edge Evans and Bickley Wilson

The Women in History Intern will work within the exhibitions department of the Orange County Regional History Center (OCRHC) to uncover and bring visibility to the important roles and contributions of women throughout Central Florida's history. The intern must possess a strong interest in seeking valuable museum experience, researching diverse women's stories, and engaging with the public. Projects will be guided by current staff priorities, and deadlines within the museum's exhibits department. Interns will be working onsite at the museum and with a variety of museum staff interdepartmentally. This internship will offer a stipend of \$2,400 to help defray the cost of living, in Orlando, Florida, and will be paid bi-weekly based on hours contributed.

Timeline:

This onsite internship takes place during the 2025 spring semester/time period (generally between January-April). The anticipated length of this internship is 6-14 weeks and can be full-time or part-time, with a minimum of 160 total hours required, and a 12-hour minimum per week falling between Monday to Friday, or when the internship supervisor is available.

Academic Credit:

OCRHC does not award academic credit, although interns may receive program or course credit for this experience if approved by their educational institution. Interns are responsible for providing all documentation, requirements, and evaluation materials to their supervising curator at the beginning of the internship. OCRHC and staff reserve the right to refuse or terminate interns who do not meet the minimum requirements for the position at any point during the program which may result in incomplete course credits.

Eligibility:

- OCRHC aims to help diversify the museum field by providing guided learning opportunities to individuals from varied economic, ethnic, cultural, social, and educational backgrounds. All individuals are welcome to apply.
- Should be interested in pursuing a museum, public history, history, public administration, education, or other related career.

- Students having completed at least their junior year of undergraduate study, are a graduate student, or who have recently graduated from a related degree program at a college or university are welcome to apply. We also welcome applicants who have equivalent experience in place of formal degrees.

Qualifications:

- Excellent written and verbal communication skills
- Basic research skills
- Pursuing a career in museums or related field preferred
- Interest or experience in conducting oral history interviews preferred

Application Requirements:

- Include a resume with a cover letter detailing how the internship fits into your academic and/or career goals.
- Provide two references, along with their contact information and relationship to you.

Application packages are due by October 18, 2024, please send to Mary.Kelley@ocfl.net.



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